

**NORTH EAST SCHOOL DISTRICT**

**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**

**THURSDAY, NOVEMBER 16, 2023**

**NORTH EAST ELEMENTARY CENTER**

**7:00 PM**

**AGENDA**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL OF THE MEMBERS OF THE BOARD OF SCHOOL DIRECTORS
- III. AGENDA REVISIONS
- IV. RECOGNITION OF STUDENTS and STAFF
  - A. C.L.A.S.S. Act nominees for September and October: Angelene Gorniak and Bridgett Fisher
  - B. Profile of a Graduate/SEL Students of the Month for September: Alexander Funk, Bridgett Fisher, Bryce Kane, and Logan Latimore. Students of the Month for October: Olivia Elwell, Alexa Forsythe, Sergio Hernandez, and Cadence Hall.
  - C. PIAA Golf States – Anna Swan and Leyton Hassenplug
  - D. NEHS Girls Soccer – Regional Champions
- V. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY
- VI. REPORTS & PRESENTATIONS:
  - A. Transportation Report – Mr. Randy Fedei, Jr.
  - B. Presentation of proposed elective for North East High School – Dr. William Renne: Part B Probability and Statistics.
- VII. SUPERINTENDENT’S REPORT: District News and Initiatives – Dr. Michele Hartzell
- VIII. BOARD REPORTS
  - A. North East Recreation Commission – Mr. Eric Riedel / Mr. James Wargo
  - B. Northwest Tri-County Intermediate Unit – Dr. Jane Blystone
  - C. Erie County Technical School – Mr. Corrie Boyd
  - D. School Health Council – Mrs. Sally Abata
- IX. ITEMS FOR ACTION
  - A. MINUTES
    1. It is recommended that the board approve the minutes of the Regular Meeting of October 19, 2023.

**B. BUSINESS**

1. It is recommended that the Board approve the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting
  - b. Invoices for Approval
2. It is recommended that the Board approve the Food Service Operating Bill Listings for approval.
3. It is recommended that the Board approve the Capital Projects Invoices for approval in the amount of \$23,628.14.
4. It is recommended that the Board approve the Capital Projects Report dated October 31, 2023.
5. It is recommended that the Board approve the Treasurer’s Report dated October 31, 2023.
6. It is recommended that the Board approve the Food Service Report for the period ending October 31, 2023.
7. It is recommended that the Board ratify the sale of Bus 23 – 2022 Thomas C2 VIN#4UZABRFB9NCNN8118 to Myers Transportation for \$85,000.00.
8. It is recommended that the Board approve the attached resolution authorizing the disposal of surplus property.
9. It is recommended that the Board approve budget transfers totaling \$359,336.10 within the General Fund as per the attached document.

**C. PERSONNEL**

1. It is recommended that the Board approve the following individual(s) to the 2023-2024 District Substitute List pending any pre-employment requirements:

<b>INSTRUCTIONAL STAFF</b>	
1	Carolyn Brigham – Elementary, Early Childhood, Mid-Level English, Special Education N-12
<b>SUPPORT STAFF</b>	
2	Danielle MacMahon - Cafeteria
3	Robert Quick – Non-CDL Van Driver

2. It is recommended that the Board employ Ms. Kim Timer as a Long-term Substitute Teacher – North East School District, at a salary of \$180.00 per day with respective individual benefits excluding tuition reimbursement, effective December 4, 2023 through June 6, 2024.

3. It is recommended that the Board approve leaves of absence for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Employee A	Teacher – NEIE	Intermittent FMLA Oct. 13, 2023 – Apr. 30, 2024
2	Employee B	Secretary – NEHS	Intermittent Unpaid General Leave Oct. 3, 2023 – June 30, 2024 – Maximum 15 days
3	Employee C	Cook’s Helper – NEMS	Unpaid Medical Leave of Absence Sept. 22, 2023 – June 6, 2024
4	Employee D	Cook’s Helper – NEHS	Unpaid Medical Leave of Absence Nov. 14, 2023 – approx. Jan. 31, 2024

4. It is recommended that the Board accept the resignation of Ms. Patty Tackett as an Instructional Aide at North East High School, effective November 10, 2023.
5. It is recommended that the Board approve the following individual(s) for the position of coach(es)/advisor(s) and intramural(s) for the 2023-2024 school year at the steps listed below, pending any remaining pre-employment requirements:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Head Baseball Coach	John Bini	A	\$3,825.00
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
2	Ecology Club Advisor	John Hallenburg*	-	Volunteer
3	Ecology Club Advisor	Jenna Kunst	A	\$571.00
4	Dance Team Advisor	Emalie Nagle	D	\$4,282.00
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
5	Middle School Math Counts Advisor	Jeremy Carver	B	\$607.00
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
6	Boys Basketball Gr. 5 – Max. 50 hrs.	Joseph Landa*	A	\$14.96/Hr.
7	Boys Basketball Gr. 5 – Max. 50 hrs.	Corry Wager*	A	\$14.96/Hr.
8	Boys Basketball Gr. 5	Gavin Goodban*	-	Volunteer
9	Boys Basketball Gr. 6	Michael Mazur*	-	Volunteer
10	Book Club – Max. 20 hrs.	Nicole Fitch	D	\$18.70/Hr.
11	E-Sports Gr. 6-8 – Max. 15 hrs.	Benjamin Timon	B	\$15.89/Hr.
12	E-Sports Gr. 6-8 – Max. 15 hrs.	Ian Williams	D	\$18.70/Hr.
13	E-Sports Gr. 9-12 – Max. 4 hrs.	Christie Austin	A	\$14.96/Hr.
14	E-Sports Gr. 9-12 – Max. 15 hrs.	Douglas Bailey	A	\$14.96/Hr.
15	E-Sports Gr. 9-12 – Max. 20 hrs.	Tina Williams	A	\$14.96/Hr.
*Non-employee pending remaining paperwork				

6. It is recommended that the Board adjust the coaching assignment for Mr. Aaron Jackson for the 2023-2024 school year from Assistant Wrestling Coach – Volunteer, to 1<sup>st</sup> Assistant Wrestling Coach – Step D stipend of \$4,282.00.
7. It is recommended that the Board employ high school student Juan Montalvo as a Part-time Custodian (4 hours per day at \$14.00 per hour) without benefits for a 60-working-day probationary period as per contract pending any pre-employment requirements, effective November 20, 2023. Following the probationary period, the rate will remain the same. This student employment is made possible through the Erie County Technical School’s Diversified Occupations work release co-op program.

D. STUDENT TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Science Olympics – approx. 30 MS & HS students Jonathan Currier Corey Hansen Two additional TBD	February 23 & 24, 2024 3:00 – 8:00 p.m. PennWest Clarion 840 Wood Street Clarion, PA 16214	Transportation (bus) Registration Lodging	-0-	\$859.22 \$640.00 \$1,071.98
<b>TOTALS</b>			-0-	\$2,571.20
<b>PURPOSE:</b> Science Olympiad Regional Competition				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Varsity Football – 8 Students Jovon Johnson Chris Galloway Torrey Benning Jeff Biggie	November 17 – 19, 2023 University of Virginia 290 Massie Road Charlottesville, VA 22904	Transportation (vans) Lodging	*1,265.60 *\$1,252.00	-0-
<b>TOTALS</b>			*\$2,517.60	-0-
*All expenses to be paid by booster organizations and/or participants				
<b>PURPOSE:</b> Football Game Day Recruiting Visit				

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Chorus – 6 students Michael Heid	January 24 – 26, 2024 Allegheny College 520 N. Main Street Meadville, PA 16335	Transportation (van) Substitute(s) Registration Lodging Staff Meals	-0-	\$82.46 \$450.00 \$942.00 \$350.00 \$100.00
<b>TOTALS</b>			-0-	\$1,924.46
<b>PURPOSE:</b> Science Olympiad Regional Competition				

E. STAFF TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Tyler Wilson 2 Additional TBD	February 4 – 6, 2024 Hershey Lodge 325 University Drive Hershey, PA 17033	Transportation (car) Registration Lodging Meals	-0-	\$362.87 \$630.00 \$1,065.60 \$300.00
<b>TOTALS</b>			-0-	\$2,358.47
<b>PURPOSE:</b> PA Educational Technology Expo & Conference (PETE&C)				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
William Wingerter	March 5 – 8, 2024 Hershey Lodge 325 University Drive Hershey, PA 17033	Transportation (car) Registration Lodging	-0-	\$362.87 \$349.00 \$486.00
<b>TOTALS</b>			-0-	\$1,197.87
<b>PURPOSE:</b> PA Association of School Business Officials (PASBO) annual conference				

F. CURRICULUM

1. It is recommended that the Board approve the proposed Part B Probability and Statistics elective for North East High School as presented.

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. It is recommended that the Board approve North East School District’s athletic participation in the attached PIAA sports schedule for the Winter 2023-2024 season.
2. It is recommended that the Board waive the second and third readings, and approve Board Policy 101 – Mission and Vision Statement – Revised, to align with the North East School District Comprehensive Plan approved by the Board on October 19, 2023.
3. It is recommended that the Board approve the attached agreement between the North East School District and Inter-State Studio for school portrait services, to be effective July 1, 2024 through June 30, 2027.
4. It is recommended that the Board approve a one-time non-precedent-setting transfer of funds from the Gettysburg Activity Fund to the Senior Class Fund for the graduating class of 2024 in the amount of \$10,500.
5. First Reading: Board Policy 903 – Public Participation in Board Meetings, Revised

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- December, 2023 -- Board Reorganization Meeting – **Monday, December 4 – 6:00 p.m.**
  - Annual Audit Report

## I. UPCOMING DISTRICT EVENTS

- PMEA Jr. District Chorus Festival – Saturday, November 18
- Winter Sports Parent Meeting – Tuesday, November 21 – 6:00 p.m. NEHS Auditorium
- Thanksgiving Break – Wednesday, November 22 – Monday, November 27
- Regular Board meetings – December 7 and 21
- Talent Show sponsored by Student Council – December 9 at NEHS Auditorium
- Holiday Choral Concerts
  - High School - Wednesday, December 13 – 7:00 p.m. NEHS Auditorium
  - Middle School - Thursday, December 14 – 7:00 p.m. NEHS Auditorium
- Holiday MS/HS Band Concert – Tuesday, December 19 – 7:00 p.m. NEHS Auditorium
- Davis Holiday Singalong – Friday, December 22 – 9:30 a.m.

## X. PUBLIC PARTICIPATION

## XI. ADJOURNMENT