

NORTH EAST SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

THURSDAY, DECEMBER 19, 2024

NORTH EAST ELEMENTARY SCHOOL

6:30 PM

AGENDA

I. AGENDA REVISIONS

II. RECOGNITION OF STUDENTS and STAFF

- A. Retirees: Mrs. Christine Barnhart and Mrs. Antonia Tanner
- B. C.L.A.S.S. Act Nominee for the month of November – Ayiana Thomson
- C. Road to Gold – NEHS Honorees for the month of November – Nathan Henry, Sparrow Magill, Alexa Forsythe, Amaris Biancosino
- D. Road to Gold – NEMS Honorees for the month of November – Mason Murphy, Rachel Bentley, Quinton Potthoff, Cayleigh Cunningham, Colton Fallon, Lucie Triana
- E. Road to Gold – NEES Honoree for the month of October – Vivian Ragan
Road to Gold – NEES Honorees for the month of November – Myla Petruso, Braxtyn Szymanowski, Savannah Yurcak, Colton Dunn, Alec Folga, Nolan Folga, Liam Radzieski, Aryalynn McGill, Oliver Hill, Ruth Zuber, Cale Lantzy, Ellianna Rummings
- F. NEHS Marching Band – LMBA Champions
- G. Special Student Presentation

III. REPORTS & PRESENTATIONS: Data Presentation – District Administrative Team

IV. SUPERINTENDENT’S REPORT: District News and Initiatives – Dr. Michele Hartzell

V. BOARD REPORTS

- A. North East Recreation Commission – Mr. Mackenzie Luke
- B. Northwest Tri-County Intermediate Unit – Dr. Jane Blystone
- C. Erie County Technical School – Mr. Corrie Boyd
- D. School Health Council – Mrs. Katie Phillips

VI. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

VII. ITEMS FOR ACTION

A. MINUTES

- 1. It is recommended that the Board approve the minutes of the Organizational and Regular Meetings of December 5, 2024.

B. BUSINESS

- 1. It is recommended that the Board approve the General Fund Invoices:
 - a. Invoices Paid Prior to Board Meeting
 - b. Invoices for Approval

2. It is recommended that the Board approve the Food Service Operating Bill Listings for approval.
3. It is recommended that the Board approve the Capital Projects Invoices for approval in the amount of \$220,455.40.
4. It is recommended that the Board approve the Capital Projects Report dated November 30, 2024.
5. It is recommended that the Board approve the Treasurer's Report dated November 30, 2024.
6. It is recommended that the Board approve the Food Service Report for the period ending November 30, 2024.
7. It is recommended that the Board approve the Resolution not to exceed the Act I Index for 2025-2026.
8. It is recommended that the Board approve the Settlement and Release of all claims arising out of the North East School District Roof Project with D.A. Nolt.

C. PERSONNEL

1. It is recommended that the Board approve leaves of absence for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Employee A	Support Staff – NEES	Unpaid Medical Leave Approximately April 20 – June 30, 2025

2. It is recommended that the Board approve the following individual(s) to the 2023-2024 District Substitute List pending any pre-employment requirements:

INSTRUCTIONAL STAFF	
1	Jenna Baker – Early Childhood Education
SUPPORT STAFF	
2	Jenna Baker – Instructional Aides
3	Hayden Fox – Non-CDL Driver

3. It is recommended the Board approve Ms. Megan Post as a game worker (gate workers, scorekeepers, film makers, statisticians, crowd controls, track event workers) for high school and middle school athletic events scheduled during the fall, winter and spring 2024-2025 seasons and in accordance with AP123 – Coaching Staff – Code of Conduct, pending any pre-employment requirements. Per contract, game workers are paid at the Step D Intramural hourly rate (\$20.13 for 2024-25).

4. It is recommended that the Board adjust the Middle School Assistant Track Coach appointment for Mr. Ian Williams from Step D - \$1,463.00 to Half Step D - \$731.50 for the Spring 2024-25 season.
5. It is recommended that the Board approve the following individual(s) for the position of coach(es)/advisor(s) and intramural(s) for the 2024-2025 school year at the steps listed below, pending any remaining pre-employment requirements:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Basketball Assistant Varsity Coach	Cole Lanahan*	-	Volunteer
2	Softball Assistant Coach	Anna Cartelli*	-	Volunteer
3	Softball Assistant Coach	Samantha Szoszorek	C	\$2,962.00
4	Middle School Track Assistant Coach	Cayla Panochko	½ A	\$585.00
5	Middle School Track Assistant Coach	Ranen Solymosi	B	\$1,243.00
6	Wrestling Assistant Coach	Samuel Svetz*	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
7	FBLA Advisor	Natalie Lacy	B	\$1,243.00
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
8	Basketball Coach Gr. 3&4 – Max 10 hrs.	Steve Righi	C	\$17.25/Hr.
9	Volleyball Coach Gr. 5&6 – Max 30 hrs.	Sara Bentley*	C	\$17.25/Hr.
10	Volleyball Coach Gr. 5&6 – Max 30 hrs.	Rachelle Spellman*	B	\$16.29/Hr.
11	Volleyball Coach Gr. 5&6 – Max 30 hrs.	Madisyn Szymanowski*	A	\$15.33/Hr.
*Non-employee pending remaining paperwork				

D. STUDENT TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
High School Band – 6 students Stephan DeGrosky	January 23 -25, 2025 St. Mary’s High School 977 South St. Mary’s Road St. Mary’s, PA 15857	Transportation (van) Substitute(s) Registration Staff Lodging Staff Meals	-0-	\$148.74 \$330.00 \$1,026.00 \$244.20 \$109.00
TOTALS			-0-	\$1,857.94
PURPOSE: PMEA District 2 Band				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
High School Band – 7 students Stephan DeGrosky	February 13 & 14, 2025 Corry Area High School 534 E. Pleasant Street Corry, PA 16407	Transportation (van) Substitute(s) Registration Staff Meals	-0-	\$71.92 \$330.00 \$1,015.00 \$66.00
TOTALS			-0-	\$1,482.92
PURPOSE: PMEA District 2 Jazz Band				

E. STAFF TRAVEL REQUESTS – None

F. CURRICULUM – None

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. It is recommended that the Board approve the amended North East School District calendar for the 2024-2025 school year as attached.
2. Board Committee Appointments – Information Only

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- January 16, 2025 - Next Regular Board Meeting
- February, 2025 - Facilities and Technology Presentations
- Academic Calendar Approval for 2025-2026

I. UPCOMING DISTRICT EVENTS

- Winter Break: Monday, December 23 – Wednesday, January 1. School Resumes on Thursday, January 2, 2025
- Night on Broadway – Saturday, January 18
- ML King Day – Monday, January 20 (Teacher Work Day / No School for Students)
- End of 1st Semester – January 23, 2025

VIII. PUBLIC PARTICIPATION

IX. ADJOURNMENT