

NORTH EAST SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

THURSDAY, JANUARY 16, 2025

NORTH EAST ELEMENTARY SCHOOL

6:30 PM

AGENDA

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL OF THE MEMBERS OF THE BOARD OF SCHOOL DIRECTORS
- III. AGENDA REVISIONS
- IV. RECOGNITION OF STUDENTS and STAFF
 - A. C.L.A.S.S. Act Nominee for the month of December – Audrey Kunzler
 - B. Road to Gold – NEHS Honorees for the month of December – Elaine Minns, Odessa Schneider, Gaige Brockway, Lyndsie Hill
 - C. Road to Gold – NEMS Honorees for the month of December – Stella Snopko, Austin Zurick, Brieona Youngs, Zachery Henry, Amelia Vendetti, Karsen Miller
 - D. Road to Gold – NEES Honoree for the month of December – Sullivan Cook, Nora Mankowski, Frederick Steeneck, Kennedy Koszewski, Emma Fitz, Weston Bailey, Ruby Vogel, Quinn Cunningham, Landis Orenzia, Eli Dietz-Chavez, Jaedyn Geraci, Jude Nagelson
 - E. ECTS Students of the Month – First Semester 2024-25: Kori Jo Bement, Trever Swabik, Nylee Mowers, Hunter Gorton-Thompson, Ryan Adcock, Trader Swabik, Kiara Luke
- V. REPORTS & PRESENTATIONS – None
- VI. SUPERINTENDENT’S REPORT: District News and Initiatives – Dr. Michele Hartzell
- VII. BOARD REPORTS
 - A. North East Recreation Commission – Mr. Mackenzie Luke / Mr. Charles Ferruggia
 - B. Northwest Tri-County Intermediate Unit – Dr. Jane Blystone
 - C. Erie County Technical School – Mr. Corrie Boyd
 - D. School Health Council – Mrs. Katie Phillips
- VIII. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY
- IX. ITEMS FOR ACTION
 - A. MINUTES
 1. It is recommended that the Board approve the minutes of the Regular Meeting of December 19, 2024.

B. BUSINESS

1. It is recommended that the Board approve the General Fund Invoices:
 - a. Invoices Paid Prior to Board Meeting
 - b. Invoices for Approval
2. It is recommended that the Board approve the Food Service Operating Bill Listings for approval.
3. It is recommended that the Board approve the Capital Projects Invoices for approval in the amount of \$445.00.
4. It is recommended that the Board approve the Capital Projects Report dated December 31, 2024.
5. It is recommended that the Board approve the Treasurer's Report dated December 31, 2024.
6. It is recommended that the Board approve the Food Service Report for the period ending December 31, 2024.
7. It is recommended that the Board approve the Activity Fund Report for the period ending December 31, 2024.
8. It is recommended that the Board approve an extension of the parent/guardian transportation contract with the parent/guardian of Student A to provide temporary student transportation at the federal standard mileage rate of \$.70 per mile and a total payment not to exceed \$2,145.08 effective January 17, 2025 through the earlier of District provided transportation, change in student enrollment, or Friday, June 6, 2025.
9. It is recommended that the Board authorize the Business Manager to solicit bids or quotes where appropriate for one (1) 78-passenger school bus.
10. It is recommended that the board approve the attached resolution establishing compensation and collection procedures for the tax collectors of North East Township and North East Borough for the collection of school real estate taxes.
11. It is recommended that the Board approve the attached resolution approving the use of an electronic signature for Board President James Wargo to be accepted as legally enforceable on contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education.

12. It is recommended that the Board authorize the filing of facsimile signatures with the Commonwealth of Pennsylvania for the following individuals to sign on behalf of North East School District:

<u>NAME</u>	<u>POSITION</u>	<u>ACCOUNT(S)</u>
James M. Wargo	School Board President	General, Payroll, Cafeteria, Capital Projects
Jane M. Blystone	School Board Treasurer	General, Payroll, Cafeteria, Capital Projects
Jeffrey A. Fox	School Board Secretary and Business Manager	General, Payroll, Cafeteria, Capital Projects
Corey J. Garland	Middle School Principal	Middle School Activity Fund
William L. Renne	High School Principal	HS Activity Fund, Athletics
Dina M. Hathaway	Elementary School Principal	Elementary Activity Fund
Adrienne L. Hassenplug	Elementary School Secretary	Elementary Activity Fund
		HS Activity Fund, Athletics
Alicia J. Bennett	Middle School Secretary	Middle School Activity Fund

C. PERSONNEL

- It is recommended that the Board accept the resignation of Ms. Mallory Sarkis as an Autistic Support Teacher for North East Elementary School effective on or before February 14, 2025.
- It is recommended that the Board amend the retirement date of Mrs. Antonia Tanner, Elementary Teacher – North East Elementary School, to June 9, 2025.
- It is recommended that the Board accept the retirement request of Mr. Stephan DeGrosky, Secondary Music Instructor / Band Director for North East Middle and High Schools, to be effective June 9, 2025.
- It is recommended that the Board accept the retirement request of Mr. Patrick Fordyce, Secondary Art Teacher for North East High School, to be effective June 9, 2025.
- It is recommended that the Board employ Mr. Jonathan Frye as a Full-time Autistic Support Teacher – North East Elementary School, with Temporary Professional Employee Status at a salary of Step M-3+12 - \$55,278 prorated, with respective benefits pending any remaining pre-employment requirements and effective on or before February 3, 2025.
- It is recommended that the Board approve leaves of absence for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Employee A	Instructional Staff – NEES	FMLA February 14 – approximately March 28, 2025
2	Employee B	Instructional Staff – NEES	FMLA January 2 – February 10, 2025
3	Employee C	Instructional Staff – NEHS	FMLA January 2 – March 27, 2025
4	Employee D	Instructional Staff – NEHS	Intermittent FMLA – February 13 – June 9, 2025

7. It is recommended that the Board employ high school student Brianna Palazzotto as a part-time Instructional Aide at North East Elementary School at \$14.11 per hour for a maximum total 480 hours to be scheduled with the cooperating teacher pending any pre-employment requirements and effective January 17, 2025. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will cover 100% of the employees' wages.
8. It is recommended that the Board approve the following individual(s) to the 2024-2025 District Substitute List pending any pre-employment requirements:

INSTRUCTIONAL STAFF	
1	Lisa Shreve – Emergency certificated
2	Stephen Wensel – Social Studies
SUPPORT STAFF	
3	James Wingerter – Non-CDL Driver

9. It is recommended the Board employ Ms. Kelly Mankowski (District Sub List) as a Long-term floating Substitute Teacher for North East School District, at a salary of \$200.00 per day with respective individual benefits excluding tuition reimbursement, effective January 17, 2025 through June 6, 2025.
10. It is recommended that the Board employ Ms. Kimberly Timer (District Sub List) as a Long-term Grade 6 English/Language Arts Substitute Teacher for North East Middle School at a long-term substitute rate of \$273.29 per day with respective individual benefits excluding tuition reimbursement, effective approximately March 30, 2025 through June 9, 2025.
11. It is recommended that the Board employ Mrs. Allison Smith (District Sub List) as a Long-term Grade 3 Elementary Teacher for North East Elementary School at a long-term substitute rate of \$273.29 per day without benefits, retroactive to January 7, 2025 through approximately March 10, 2025.
12. It is recommended that the Board employ Mr. Greg Majchrzak (District Sub List) as a Long-term Secondary Science Teacher for North East High School at a long-term substitute rate of \$273.29 per day without benefits, retroactive to January 13, 2025 through approximately March 27, 2025.
13. It is recommended that the Board approve the following individual(s) for the position of coach(es)/advisor(s) and intramural(s) for the 2024-2025 school year at the steps listed below, pending any remaining pre-employment requirements:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Track Assistant Coach	Jeremy Carver	C	\$3,291.00
2	Swimming Assistant Coach	Elizabeth Currier*	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
3	Math Counts Advisor	Jeremy Carver	C	\$658.00
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
4	Boys Basketball Coach – Gr. 6	Tysen Dillenbeck*	-	Volunteer
*Non-employee pending remaining paperwork				

14. It is recommended that the Board amend the North East School District Schedule of Benefits for Supervisors, Coordinators and the Director of Athletics to include the position of School Police Officer.
15. It is recommended that the Board approve the attached School Police Officer Agreement and employ Corp. Jeremy Markham to this position at a prorated beginning salary of \$50,000 with benefits effective February 11, 2025.

D. STUDENT TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grades 3 – 5 Classroom teachers and aides	Feb. 5 & 6, 2025 Peek ‘n Peak Ski Resort 1405 Olde Road Clymer, NY 14724	Transportation (bus) Admission	*\$1,133.80 *\$4,867.00	-0-
TOTALS			*\$6,000.80	-0--
*All expenses to be paid by fundraising/student activities fund				
PURPOSE: Kids on the Go 2 nd Quarter Reward trip				

E. STAFF TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Laura Fordyce	Jan. 31 – Feb. 2, 2025 Hilton Harrisburg One North Second Street Harrisburg, PA 17101	Substitute	*\$165.00	-0-
TOTALS			*\$165.00	-0-
*Substitute, Lodging & Meals to be paid by PSEA; no mileage requested.				
PURPOSE: Student PSEA Program Committee Meeting				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Laura Fordyce	March 27 - 29, 2025 Penn Stater One North Second Street Harrisburg, PA 17101	Substitutes	*\$330.00	-0-
TOTALS			*\$330.00	-0-
*Substitute, Lodging & Meals to be paid by PSEA; no mileage requested.				
PURPOSE: Student PSEA Conference				

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Brian Dewey	March 18 - 21, 2025 Hershey Conference Ctr. 325 University Drive Hershey, PA 17033	Transportation (car) Registration Lodging Meals	-0-	\$385.00 \$325.00 \$732.60 \$154.00
TOTALS			-0-	\$1,596.60
PURPOSE: PA State Athletic Directors (PSADA) annual conference				

F. CURRICULUM – None

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. It is recommended that the Board approve dissolution of the agreement between the North East School District and the Erie County Sheriff’s Office for the 2024-2025 school year effective immediately retroactive to July 1, 2024.

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Senior Nights for Winter Sports:
 - January 30 – Girls Basketball
 - February 4 – Dance Team
 - February 10 – Swimming & Diving
- February, 2025 – Facilities and Technology Presentations
- Budget Process Timeline:
 - Proposed Preliminary Budget Presentation – March 20, 2025
 - Proposed Final Budget Presentation – April 3, 2025
 - Proposed Final Budget Approval – April 24, 2025
 - Final Budget Approval – June 5, 2025

I. UPCOMING DISTRICT EVENTS

- Night on Broadway & Disney Hits – Friday, January 17, and Saturday, January 18 - 7:00 p.m. @ NEHS Auditorium
- ML King Day – Monday, January 20 (Teacher Work Day / No School for Students; Senior Hybrid day)
- End of 1st Semester – January 23, 2025

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT