

NORTH EAST SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

WEDNESDAY, JUNE 3, 2026

NORTH EAST ELEMENTARY SCHOOL

6:30 PM

AGENDA

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL OF THE MEMBERS OF THE BOARD OF SCHOOL DIRECTORS
- III. AGENDA REVISIONS
- IV. RECOGNITION OF STUDENTS and STAFF
 - A. Staff Retiree Recognition: Mr. Gregory Henning
 - B. Road to Gold honorees for the month of May:
 - NEES – Tobias Emory, Charlotte Steves, Stephen Meredith, Theia Lavoy, Kenneth Calkins, Lincoln Butler, Wesley Barnes, Ellianna Phelps, Greyson Hartsburg, Kaydence Young, Bryce Lawrence, and Vera Hubbell
 - NEHS – Lucie Triana, Nathan Henry, Xavier Reedy, and Logan Latimore
 - C. PJAS – Miah Skelly, Lily Meehl, Emily Boboshko, Gaige Brockway, Ryan Gifford, Mackenzie Hatt, Nathan Henry, Kaitlyn Reslink, Lily Satterthwaite, Hannah Reed
 - D. Science Olympics – Brayden Bemiss, Campbell Nagelson, Cooper Coletta, Elijah Meyer, Kori Bement, Kyla Aspden, Madison Donnell, Max Orton, Nathan Henry, Samuel Adams, Sparrow Magill, Everly Smith, Kaitlyn Reslink, and Cassidy Burch
 - E. Track & Field State Qualifiers – Mariah Rodemoyer, Jalyssa Wicker, London Mayo, Carter Crozier, Mason Shunk, John Sank, Jonah Crozier, John McClure, Landen Greishaw, and Conner Rowicki
 - G. ECTS Student of the Month – Mason Shunk
- V. REPORTS & PRESENTATIONS
 - A. Budget Update and Discussion – Mr. Jeffrey Fox
- VI. SUPERINTENDENT’S REPORT: District News and Initiatives – Dr. Michele Hartzell
- VII. BOARD REPORTS
 - A. Northwest Tri-County Intermediate Unit – Dr. Jane Blystone
 - B. Erie County Technical School – Mr. Corrie Boyd
 - C. School Health Council – Mrs. Amanda Steeneck
- VIII. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

IX. ITEMS FOR ACTION

A. MINUTES

1. It is recommended that the Board approve the minutes of the Regular Meeting of May 21, 2026.

B. BUSINESS

1. It is recommended that the Board appoint Mr. Jeffrey Fox as Board Secretary from July 1, 2026 through June 30, 2030.
2. It is recommended that the Board appoint Mrs. LuAnn Boltz as Assistant Board Secretary from July 1, 2026 through June 30, 2030.
3. It is recommended that the Board approve Madara Concrete, LLC, for concrete installation and repairs on campus for a total cost of \$23,172.00, with \$7,800 of this amount to be reimbursed through Early Connections grant funds designated for playground improvements.
4. It is recommended that the Board approve the 2026-2027 Final Budget for the North East School District in the amount of \$32,014,477.00. Be it further resolved that the North East School District proposes levying a tax of 17.06 mills per dollar of market value on real estate (2.96% increase from 2025-2026), and under Act 511 of 1965, a one percent earned income tax (school district share .5%), and a one percent real estate transfer tax (school district share .5%) under the same Act 511.
5. It is recommended that the Board approve the attached resolution establishing the homestead and farmstead exclusions of \$20,594.00 for the 2026-2027 school year.

C. PERSONNEL

1. It is recommended that the Board approve the following individual(s) to the 2025-2026 District Substitute List pending any pre-employment requirements:

INSTRUCTIONAL STAFF	
1	Nicole McKown – Grades PK-4, Special Education PK-12, Hearing Impaired PK-12
2	Angelina Wilcox – Emergency certified with Social Studies certificate pending
3	Robert Young – Early Childhood N-3, Elementary K-6, Inst Tech Spec PK-12, Library Sci PK-12
SUPPORT STAFF	
4	Sienna Ellsworth – Instructional Aides

2. It is recommended that the Board approve a leave of absence for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Employee A	Teacher – NEMS	Child rearing leave September 5, 2026 through June 4, 2027

3. It is recommended that the Board approve the following individual(s) for the position of coach(es)/advisor(s) and intramural(s) for the 2026-2027 school year at the steps listed below, pending any remaining pre-employment requirements:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Boys Basketball 1 st Assistant Coach	Blakley Simmons*	B	\$4,572.00
2	Boys Basketball Assistant Coach – Gr. 8	Andrew Crozier*	C	\$4,149.00
3	Girls Basketball Assistant Coach – Gr. 7	Terry Frontino*	D	\$4,610.00
4	Girls Basketball Assistant Coach – Gr. 8	Trent Leonard*	D	\$4,610.00
5	Fall Cheerleading Assistant MS	Hannah Anderson*	-	Volunteer
6	Cross Country Head Coach	Brock Pennington*	A	\$3,996.00
7	Cross Country Assistant Coach – Gr. 7/8	Dan Scutella	D	\$3,458.00
8	Cross Country Assistant Coach – MS	Bethany Reilly	D	\$1,921.00
9	Boys Golf Head Coach	Evan Brink*	A	\$2,274.00
10	Girls Golf Head Coach	Katie Russo*	A	\$2,274.00
11	Girls Soccer Assistant Coach	Laurel Prokopchak*	B	\$2,939.00
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
12	Marching Band Director	Timothy Skelly	D	\$7,684.00
13	Marching Band – 1 st Assistant	Kayla Quick	D	\$4,764.00
14	Marching Band Assistant	Kayla Sandieson*	C	\$3,250.00
15	Marching Band Assistant	Tayla VanTassel*	B	\$3,070.00
16	Marching Band Volunteer Assistant	Katie Gallagher	-	Volunteer
17	Marching Band Volunteer Assistant	Bryan Lash*	-	Volunteer
18	Marching Band Volunteer Assistant	Jennifer Ritter*	-	Volunteer
19	Marching Band Volunteer Assistant	Kim Timer	-	Volunteer
20	Marching Band Volunteer Assistant	Amaru Whitted*	-	Volunteer
21	Senior Band Director	Timothy Skelly	C	\$1,037.00
22	Senior Chorus Director	Michael Heid	D	\$1,153.00
23	Junior Class Advisor	Samantha Jones	B	\$2,482.00
24	Life Smarts Co-Advisor	Emalie Nagle	½ C	\$518.50
25	Life Smarts Co-Advisor	Leslie Shickler	½ A	\$461.00
26	Musical: Instrumental Director	Michael Heid	A	\$2,090.00
27	Musical: Vocal Director	Michael Heid	D	\$2,613.00
28	Musical: Stage Manager	Jessica Stetson	D	\$2,613.00
29	Night on Broadway Director	Michael Heid	D	\$768.00
30	Senior Play: Assistant Director	Michael Heid	D	\$1,537.00
31	Senior Play: Stage Manager	Jessica Stetson	D	\$1,537.00
32	Sound & Lighting Manager	Michael Heid	D	\$2,305.00
33	Student Council Advisor	Nicole Fitch	D	\$2,305.00
34	Vocal Ensemble Director	Michael Heid	D	\$1,153.00
35	Yearbook Co-Advisor	Adam Denevic	D	\$2,113.00
36	Yearbook Co-Advisor	Nicole Fitch	D	\$2,113.00
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
37	Middle School Chorus Director	Michael Heid	D	\$1,153.00
38	Middle School Dance Team Advisor	Jessica Stetson	D	\$1,153.00
39	Elementary Music Advisor	Heather Scutella	B	\$327.00
40	Middle School Science Olympics Advisor	Jonathan Currier	D	\$1,537.00
41	Middle School Student Council Advisor	Benjamin Timon	C	\$1,037.00
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
42	Cross Country Coach Gr. 1-6	Nicholas Stolar*	-	Volunteer
43	Cross Country Coach Gr. 1-6	Rebekah Stolar*	-	Volunteer
44	Debate Club Advisor Gr. 7-12 – Max 20 Hrs.	Kim Timer	A	\$16.11/Hr.

*Non-employee pending remaining paperwork

4. It is recommended that the Board approve annual salaries for Act 93 employees for fiscal year 2025-2026 as per the attached spreadsheet.
5. It is recommended that the Board approve annual salaries for non-union salaried and non-union hourly employees for fiscal year 2026-2027 as per the attached spreadsheet.
6. It is recommended that the Board approve Mr. Blakley Simmons (District Substitute List) as a Long-term substitute Grade 7 Mathematics teacher at North East Middle School from August 17, 2026 through June 4, 2027, at a salary of \$295.91 per day with benefits excluding tuition reimbursement.
7. It is recommended that the Board accept the retirement request of Mrs. Cynthia Harayda, Grade 3 Teacher for North East Elementary School, effective June 5, 2026.

D. STUDENT TRAVEL REQUESTS – None

E. STAFF TRAVEL REQUESTS – None

F. CURRICULUM – None

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. It is recommended that the Board approve graduation of the attached list of 118 North East High School seniors at the 107th annual commencement to be held on Thursday, June 4, 2026, contingent upon completion of all North East School District graduation requirements.
2. It is recommended that the Board appoint Mrs. Katie Phillips as Treasurer effective July 1, 2026 through June 30, 2027.
3. It is recommended that the Board approve the attached agreement between the North East School District and Teachers Pet Therapy Dogs, LLC, for therapy dog services effective July 1, 2026 through June 30, 2028.
4. It is recommended that the Board approve the attached service agreement between the North East School District and the Achievement Center for school-based outpatient clinic services for the 2026-2027 school year.
5. It is recommended that the Board approve the Operating Agreement for the Erie County Special Education Transition Center with the Erie County Technical School for the 2026-2027 school year.

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Meeting of Thursday, June 18, 2026:
 - MOU Renewals with State and Local Police Departments
 - Updated Sub Rates for 2026-2027
 - MOU and Lease Agreement Renewals with Early Connections
 - Instructional Staff Tenures and Contract Extensions
 - Final board meeting for 2025-2026
- No Board Meetings in July

I. UPCOMING DISTRICT EVENTS

- Summer ESY and Summer Learning Lab Programs: Mondays – Thursdays, July 6 – 31, 2026

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT