NORTH EAST SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS

THURSDAY, NOVEMBER 5, 2026

NORTH EAST ELEMENTARY SCHOOL **6:30 PM**

AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF THE MEMBERS OF THE BOARD OF SCHOOL DIRECTORS

III. AGENDA REVISIONS

IV. RECOGNITION OF STUDENTS and STAFF

A. Veterans Day Recognition: Moment of Silence
B. Civil Air Patrol Cadet Program Amelia Earhart Award – Alexander Belden
C. Road to Gold: NEMS honorees for the month of September – Sophia DeSantis, Oliver Hill, Kendall Mason, Cole Orengia, Aaliyah Shettler, Isaac Zielewski

V. REPORTS & PRESENTATIONS – None

VI. SUPERINTENDENT'S REPORT: District News and Initiatives – Dr. Michele Hartzell

VII. BOARD REPORTS

A. Northwest Tri-County Intermediate Unit – Dr. Jane Blystone
B. Erie County Technical School – Mr. Corrie Boyd
C. School Health Council – Mrs. Amanda Steeneck

VIII. PUBLIC PARTICIPATION

IX. ITEMS FOR ACTION

A. MINUTES

1. It is recommended that the Board approve the minutes of the Regular Meeting of October 15, 2026.

B. BUSINESS

1. It is recommended that the Board authorize the following employees to use district procurement cards in accordance with Policy 625 – Finances – North East School District Procurement Cards.

	Department	Primary Cardholder	Additional Users
1	Spec Ed Department	Ms. Mackenzie Courtney	Ms. Tina Gruber

C. PERSONNEL

1. It is recommended that the Board accept the resignation of Ms. Lydia Trydent as a full-time Grades 4-5 Learning Support Teacher at the North East Elementary School effective on or before December 23, 2026.

2. It is recommended that the Board employ Ms. Shelli Pfister as an Instructional Aide for the STEM Lab classroom at North East Elementary School for the 2026-27 school year (6 hours per day, 3 days per week, $17.50 per hour) with Class E benefits as per contract for a 45-working-day probationary period pending receipt of any remaining pre-employment requirements and effective November 6, 2026 . Following the probationary period, the rate will remain the same.

3. It is recommended that the Board employ Ms. Leslie Earll as a Full-Time Federal Programs / Special Education Confidential Secretary (7.75 hours per day for 188 school days and 6 hours per day for approximately 52 summer days) at $24.00 per hour with benefits for a 60-working-day probationary period as per contract pending any remaining pre-employment requirements and effective on or before December 1, 2026. Following the probationary period, the rate will remain the same.

4. It is recommended that the Board approve the following individual(s) for inclusion on the 2026-2027 District Substitute List pending any pre-employment requirements:

INSTRUCTIONAL STAFF	
1	Ms. Cadence Jones – Emergency Instructional
2	Ms. Melissa Miller – Emergency Instructional
3	Ms. Shelli Pfister – Elementary K-6
SUPPORT STAFF	
	None recommended for this meeting.

5. It is recommended that the Board approve a leave of absence for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Employee A	Support Staff – NEHS	Intermittent General Leave Approx. 10/28/2026 – 11/14/2026
2	Employee B	Instructional Staff – NEHS	Intermittent FMLA Leave 9/15/2026 – 9/15/2027
3	Employee C	Support Staff – District	Intermittent FMLA 11/1/2026 – 11/1/2027
4	Employee D	Supervisor – District	FMLA 10/28/2026 – Approx. 1/4/2027
5	Employee E	Instructional Staff – NEES	Intermittent FMLA 9/10/2026 – 6/5/2027
6	Employee F	Supervisor – District	FMLA 11/23/2026 – 12/14/2026
7	Employee G	Instructional Staff – NEMS	FMLA extension until 11/11/2026
8	Employee H	Instructional Staff - NEHS	FMLA Approx. 12/5/2026 – 2/27/2027

6. It is recommended that the Board approve the following individual(s) for the position of coach(es)/advisor(s) and intramural(s) for the 2026-2027 school year at the steps listed below, pending any remaining pre-employment requirements:

	COACHING POSITIONS	Recommendation	Step	Stipend
1	Softball Head Coach	Ryan Neal	D	$5,148.00
2	Softball 1st Asst. Coach	Samantha Szoszorek	D	$3,458.00
3	Track & Field Varsity Head Coach – Girls	Richard Gregg *	D	$6,916.00
4	Track & Field Varsity Asst. Coach – Boys & Girls	Thomas Pyle *	D	$3,842.00
5	Track & Field MS Coach – Gr 7-8	Daniel Scutella	D	$3,074.00
6	Track & Field MS Asst. Coach – Gr 7-8	Ben Timon	D	$1,537.00
7	Volleyball Coach – Gr 8	Danielle Kosslow	C	$2,766.00
8	Wrestling Asst. Coach – Gr 7-8	Garrett Kopp *	C	$3,458.00
	ADVISORY POSITIONS – HIGH SCHOOL	**Recommendation**	**Step**	**Stipend**
9	Science Olympics Advisor	Kellie Benedict	A	$1,229.00
10	Weight Trainer – Spring	Erik Rizzo	D	$1,280.00
11	Weight Trainer – Spring	Jeremy Markham	-	Volunteer
	ADVISORY POSITIONS – MIDDLE SCHOOL	**Recommendation**	**Step**	**Stipend**
12	Envirothon Advisor – Max. 35 Hrs.	Natalie Wadddell-Rutter *	D	$20.13/Hr
	INTRAMURAL COACHES & ADVISORS	**Recommendation**	**Step**	**Stipend**
13	Bocce Special Olympics Max. 30 Hrs. – Gr 9-12	Nicole Fitch	D	$20.13/Hr
14	Bocce Special Olympics Max. 30 Hrs. – Gr 9-12	Amy North	D	$20.13/Hr
15	Bocce Special Olympics Max. 30 Hrs. – Gr 9-12	Leslie Shickler	D	$20.13/Hr
16	Boys Basketball – Gr 6	Mark Orton *	-	Volunteer
17	Boys Basketball – Gr 6	Nathan Walters *	-	Volunteer
18	Girls Basketball 1st Asst. Coach	Jenna Smith	D	$5,379.00
*Non-employee pending remaining paperwork				

D. STUDENT TRAVEL REQUESTS – None

E. STAFF TRAVEL REQUESTS

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS, PARTICIPANTS	EXPENSES PAID BY DISTRICT
Jeff Fox Randy Fedei Bill Wingerter	Hershey Lodge 325 University Drive Hershey, PA 17033	Transportation (car) Registration Lodging Meals		$421.04 $1,197.00 $1,688.31 $483.00
		TOTALS	-0-	$3,789.35
PURPOSE: PA Association of School Business Officials (PASBO) Annual Conference				

F. CURRICULUM – None

G. ADDITIONAL EDUCATIONAL/OPERATIONAL FUNCTIONS

1. It is recommended that the Board approve the Waiver and Stipulation agreement for the expulsion of Student A.

2. It is recommended that the Board approve the attached Clinical Experience Agreement between the North East School District and Moreland University for student teaching.

3. Draft Policies – First Reading
Board Policy 102: Academic Standards
Board Policy 204: Attendance
Board Policy 705: Safety PSBA Title of this policy is "Facilities and Workplace Safety"
Board Policy 707: Use of School Facilities
Board Policy 904: Public Attendance at School Events
Board Policy 918: Title I Parent and Family Engagement

H. ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION –

- November 19, 2026
  - PIAA Winter Athletics Schedule approval
  - High School Program of Studies

- December 3, 2026
  - Annual Board Reorganization
  - Annual Audit Report

I. UPCOMING DISTRICT EVENTS

- Half-day Student Dismissals for Parent/Teacher Conferences – November 5 & 6
- School Picture Makeups and Retakes (all buildings) – November 11
- Veterans Day – November 11
- NEHS Play – November 13 and 14 at 7:00 p.m. and November 15 at 2:00 p.m.
- NEHS Talent Show – November 20 at 7:00 p.m.
- Thanksgiving Break –November 25 – November 30
- Candy Cane Lane at North East Elementary School – December 1 through December 4
- Elementary Holiday Extravaganza – December 18 (Ticketed event, two tickets per child)

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT